

RESIDENT'S HANDBOOK



THE GREENS OF PRESTWICK

FEBRUARY 2022

GREENS OF PRESTWICK CONDOMINIUM ASSOCIATION

RESIDENT'S HANDBOOK

The Greens of Prestwick Condominium Association welcomes you to the community. It is the Association's intent to make your experience here a pleasant one.

Together, the residents and the Board of Trustees have a commitment and a responsibility to each other.

The Handbook is to provide an explanation of and guidelines to day-to-day issues and responsibilities of each condominium Unit Owner. It is not intended that they replace the CONDITIONS AND RESTRICTIONS set forth in Greens of Prestwick CONDOMINIUM DECLARATION OF OWNERSHIP AND BY-LAWS which can be found recorded with the County of Summit and will supersede all contained in this handbook.

Please familiarize yourself with these rules and regulations, keep them handy and refer to them when necessary. If something arises that may not be covered in these rules, please contact the Management Company in writing.

Original Document	September, 1995
Revision # 1	December, 1997
Revision # 2	May 19, 1998
Revision # 3	August, 2001
Revision #4	May, 2007
Revision # 5	October, 2010
Revision #5	March 10, 2016
Revision #6	March, 9, 2017
Revision #7	March 10, 2022

Board of Trustees
Greens of Prestwick
Condominium Association

SECTION ONE

Useful Information

Greens of Prestwick

EMERGENCY TELEPHONE NUMBERS

Life Threatening Police / Fire	911
Fire	330 – 896 – 6610
Police / Sheriff	330 – 643 – 2181
Poison Control	1-800-222-1222

Management Company:

Grace Property Services	234-209-9140
Fax	234-209-9141
Email	info@gracepropertyservicesllc.com

After Hours Emergency Phone	833-960-4354
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Address	Mailing Address: 1375 South Main Street, Suite 201 North Canton, Ohio 44720
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Website	www.gracepropertyservicesllc.com Password: thegreensofprestwick12e
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Monthly financials, meeting minutes, declaration, and rules book are all available at this site. To find Greens of Prestwick, select the properties tab and then click on the appropriate sign. Maintenance, landscaping and other questions or concerns can be submitted through the Contact GPS button.

As an owner, you have access to an individual owner portal. This portal allows you to make your payments, check your account history, have access to Association documents and can be used to submit architectural requests and work orders. The way to access this portal will be through an emailed link. If you have email and would like to use the portal, please send an email to info@gracepropertyservicesllc.com with your Association name, your name, and address for set up.

**** Problems related to your condominium, structure or grounds are to be first reported to Grace Property Services.**

BOARD OF TRUSTEES MEETING SCHEDULE

7:00 p.m. at a designated area

Regular Board Meetings

Second Thursday of each Month
No meeting in December

General Association Meetings

Board of Trustee Elections followed by
Budget & Finance Review,
Grounds overview and discussion

Second Thursday of September

Per the Mail In/Electronic Voting and Meeting Amendment, the board may hold annual meetings via Authorized Communication Equipment as they deem necessary.

SECTION TWO

Administrative Rules and Regulations